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Important information  
Please pass to your Business Manager

## What's new from us in 2021



**Additional services to help you deal  
with changing times**

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Despite a further lockdown 2021 should see a return to normal. That will mean developmental plans, priorities and needs, paused for a while, will come to the fore & will be able to be addressed.

### **In response to that we are adding to and revising our services.**

As ever we aim to continue to adopt a partnership approach & we always want to offer a 'square deal' in doing so.

### **So - what's on offer?**

#### **Records Management:**

2020 has thrown up the question – why have records on site at all – or at least why not look to minimise this?

Effective records management can increase organisational resilience, efficiency & security enormously.

True to say on this one – most people don't know what is possible & how affordable it is & for that reason we think a conversation with you might be well worthwhile.

We now have a fully fledged facility already in operation. It offers rapid scanning of current records, retention scheduling & secure disposal, document retrieval & receipt & distribution of post electronically.

#### **Cyber Security:**

In 2021 most organisations are signalling that they are going to work differently.

This means more remote working, increased reliance on a range of IT platforms & hand in hand with that an increase in Cyber Security risks which are always on the rise.

Many learning providers have IT suppliers but these are not necessarily, best placed to assess compliance.

In the last year we have recruited some excellent staff involved in Cyber Security appraisal & we are keen to talk more about how we can help.

#### **'Green' Sustainability Assessment:**

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The 'Green Agenda' might have been a little swamped in 2020 but 2021 should allow a return.

It's probably the most important conversation to be having for both our and our childrens generations.

Yet often, schools don't have a clear picture of exactly what they might be doing to contribute, how much they are actually doing & how to go about doing more.

2021 will see One West launch 'Green' Sustainability Assessments to help with just this.

### **Business Continuity:**

This has naturally been an area pushed to the forefront over the last 12 months. Everyone has had to think about Business Continuity but have we all got it right?

Actually, organisational reflection naturally, usually shows deficiencies in planning & one thing for sure the hard won lessons learned should not be lost.

The truth is that it is likely that at some point plans will be needed again & they need to be kept ready.

We can explain how Business Continuity Planning can be maintained simply & effectively & also the role of Business Continuity Exercising which is key.

### **And don't forget:**

#### **Internal v External Audit provision:**

This year Multi Academy Trusts are required to separate Internal & External Audit.

Often till now, the providers of this have been the same, so quite a change is in the offing. There is little time to waste in being prepared for this.

### **If you are interested - why us?**

We understand the varied & competing demands which you face going forward. A **partnering** approach to the Specialist Professional Services we offer is key & often where value & efficiency is best served.

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We always offer a **square deal** based on trust, understanding of customer need & the **expertise** to deliver in the way needed.

**Want to have a conversation?**

Drop us a line and we will happily get this arranged. Contact:

[Steve\\_Debruin@bathnes.gov.uk](mailto:Steve_Debruin@bathnes.gov.uk) or

[Jo\\_Buchan@bathnes.gov.uk](mailto:Jo_Buchan@bathnes.gov.uk)

**Thanks and a happy New Year.**

**The One West team.**



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