



## Important information

Please pass to your Business & Training Managers

Support to upskill staff to help meet legislative demands



Have you thought about upskilling staff on things like Data Protection, FOI & Subject Access Requests?

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Typically, **issues** come out of the blue – it just **isn't** possible to predict **when** they will hit.

When they do you have to **take notice** because so much these days is backed by **legislation**.

As professional service providers we are there to help you when things happen but this is only **half the story**.

If staff are **upskilled** quite often problems can be headed off at the pass & that's **better** all round.

To support that, we aim to offer training in **flexible ways** to suit our potential and existing customers.

Our training is available via remote access, pre-recorded and face to face. It is **affordable** & we ensure great value.

You can see more about this via our [Training & Learning](#) page but our different options are:

### **On demand training and briefings**

Working out something bespoke for you is a great way to go.

We have experts across a broad range of professional services. That means we are well placed to talk to you about Data Protection, FOI & Subject Access Requests.

It is also good to understand the basics of why other things like Business Continuity and Cyber Security are important and why that relevance is increasing in modern times.

We are happy to talk when needed, putting together presentations to fit whatever is required.

### **Training events**

To meet customer demand, we are putting together a schedule of bookable events on key subjects, which will be available soon. For ease – many of these will be available via remote access.

We are aiming to ensure interesting affordable and useful sessions & we will be sending out detail on this before long. So watch this space.

### **Films**

We offer short presentations on Data Protection basics, Business Continuity and Cyber Security. Our DPO Members have a bigger suite of films available. You can check out our films [here](#) .

### **Podcasts**

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Our podcasts are a great way to hear views on things like GDPR and Business Continuity. Most are just 10 or 15 minutes long. Our podcasts are in MP3 format so you just need to click the link on each one to play. You can listen to them [here](#) .

## Members

You might not know about the potential to become one of our Members.

Customers who join our DPO (Data Protection) service get unrestricted access to our learning resources.

This includes a full training module for Data Protection, Podcasts and written learning materials.

**Whatever you might be interested in, why not have a conversation with us?**

Just drop us a line – you can contact [steve\\_debruin@bathnes.gov.uk](mailto:steve_debruin@bathnes.gov.uk) or [jo\\_buchan@bathnes.gov.uk](mailto:jo_buchan@bathnes.gov.uk)

**Thanks & look forward to speaking with you.**

**The One West Team**



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